

AGENDA
Business Affairs Advisory Forum
February 29, 2012
9:00-11:30 a.m.
Masters Hal, Georgia Center for Continuing Education

View this presentation online: [Part 1](#); [Part 2](#)

Welcome and Opening Comments Jere Morehead

Budget Update Tim Burgess

Human Resources Updates Tom Gausvik

- Ethics Training
- Grant-Related RIF Process
- Shared Leave
- Accrued Leave
- Health Benefits
- Employee Discounts

Graduate School Review of Guidelines for Graduate Assistantships Tonia Gantt

Space Utilization Update J. Dorsey and Joe Bilotta

Refreshment Break – 15 minutes

Chief Information Officer

SSN Remediation Efforts Brian Rivers

Controller's Office

Year-End Closeout Items Chad Cleveland

- Maymester Accounting
- Carry Forward v. Deferral on Sales Accounts
- General Tips

Audit Issues and Fraud Awareness Chad Cleveland

Payroll Julie Camp

- Mandatory Direct Deposit and Auto-Debit
- W2s

Research Administration

OSP Electronic Transmittal Gary Rachel

Change to NSF RCR Verification Procedure Chad Cleveland

Restricted Account Discussion Group Tammy Ebert

Next Scheduled Meeting of the Business Affairs Advisory Forum:

July 12, 2012, 2:00-4:30, Richard B. Russell Building Special Collections Library

**A walking tour of campus will be offered prior to the meeting.*

A resource, "Announcements Archive," has been created on the BAAF Website

(<https://fanda.uga.edu/business-affairs-advisory-forum-1>) in response to a request from the BAAF

Planning Group. All policy- related announcements sent to the BAAF Listserv, Admin Memo Listserv

or related business listservs since the start of the 2012 fiscal year on July 1 are posted here. Please make a habit of checking this site regularly to stay on top of developments. Also, remember that all hand-outs and PowerPoints from today's meeting will be posted on the BAAF Website and that the archived Wimba presentation will be available at the site in a few days. Please make use of these resources.